

Calendar Cards Specifications:

12 Months (pages-facing turned off)

4 5/8" x 5 3/8" finished size

.125" bleed on all sides.

.25" margins for type and tables (calendar part)

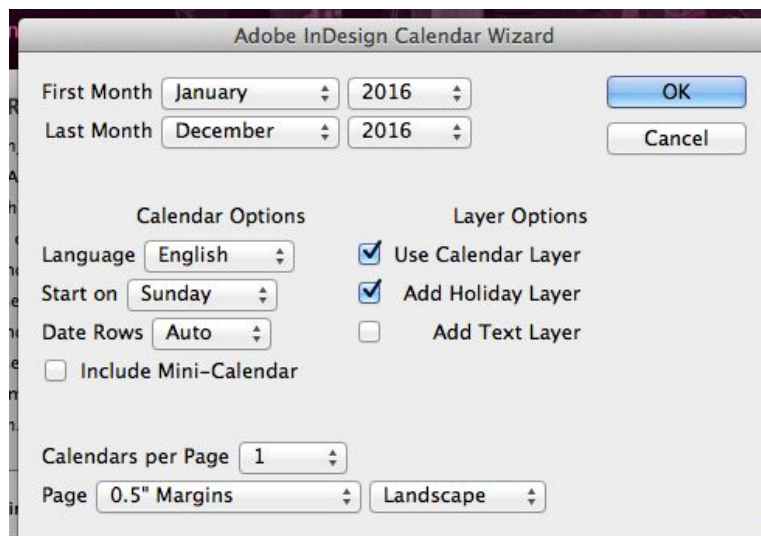
Wall Calendar Specifications

When folded, the booklet will be 28 pages total including front and back covers.

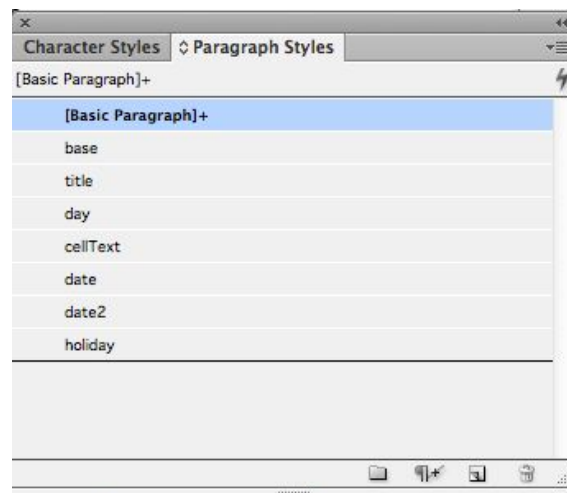
Unfolded Sheet Size: 11 x 17

Individual Page Size: 8 1/2" x 11"

Calendar Wizard Setup:

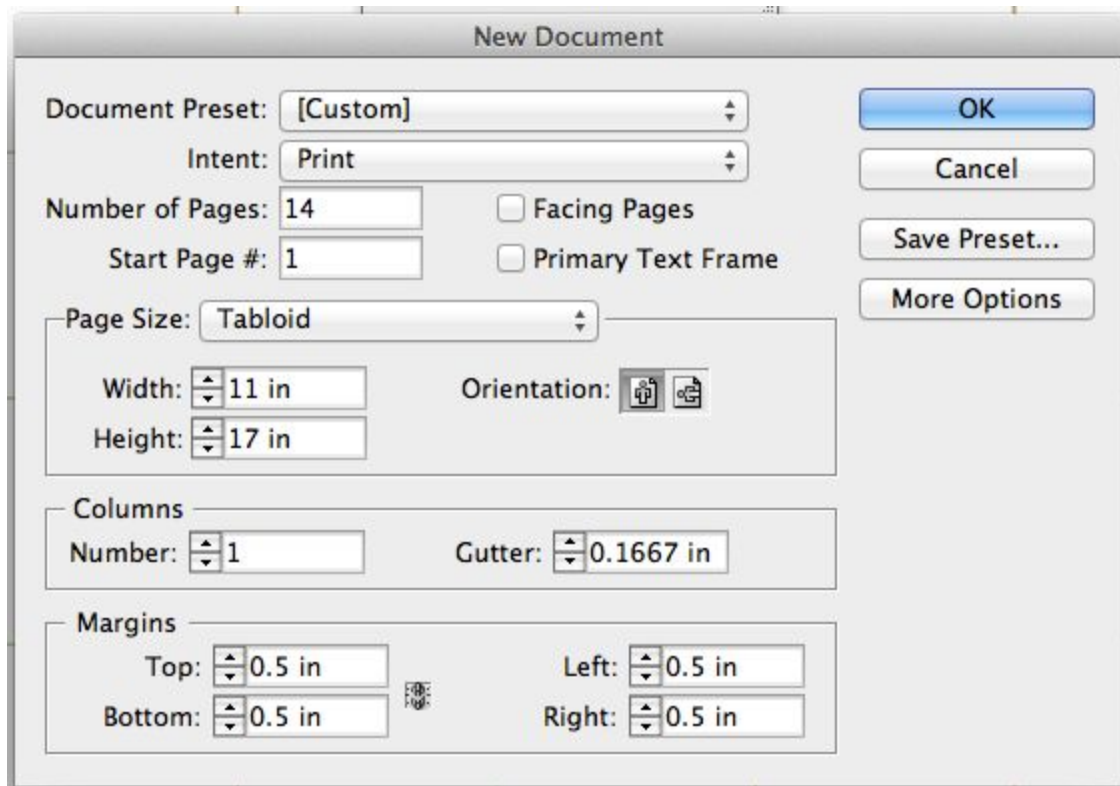


We will be **editing the styles** of the calendar to change typefaces, sizes, and the overall look of the generic calendar that CalendarWizard creates.

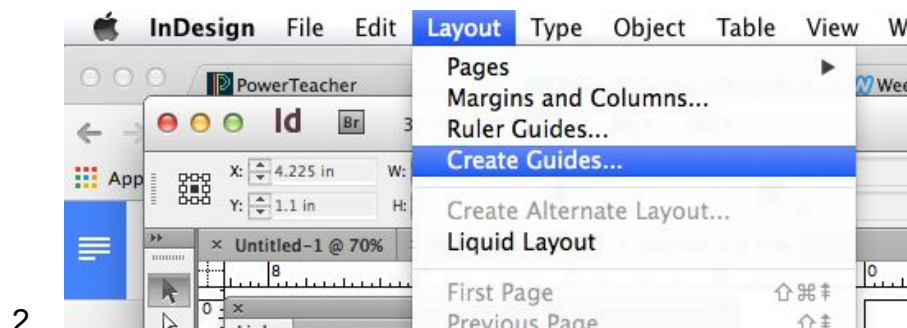


Combined Document Setup:

- Once the calendar is created, you can add holidays/birthdays etc. to the calendar using the Holiday Layer and copy/paste method.
- You will need roughly 20 images to create a good calendar. Try to pick a theme that helps tie the design together.
- You will be merging the calendar together with your images to a larger sheet that will have 2 pages per side in the layout. It is critical that you follow the folding dummy that is provided in order to have images and months appear in correct order. This can be the trickiest part of this project. It will help to carefully observe how the folding dummy is laid out.

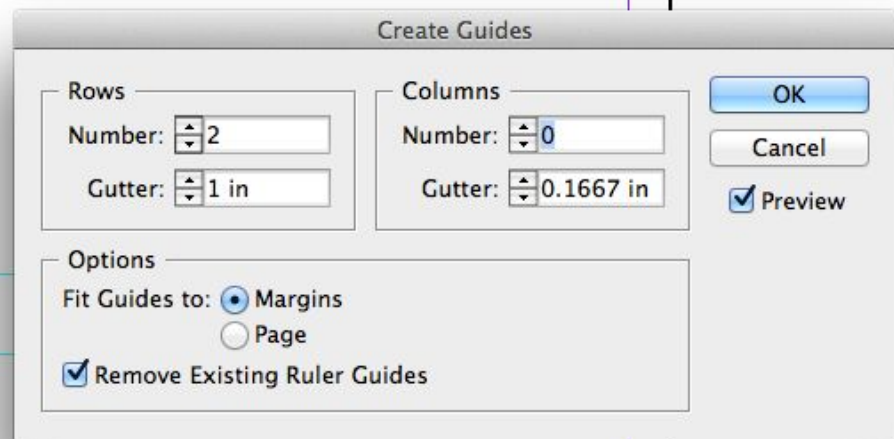


1. Select the A Master Page from the pages panel by double clicking on the icon at the top.



2.

3.



This will create guides that will help you place your images. All frames should align with the margins. The calendars should place exactly into the space.

You may need to rotate frames around based on what page is being laid out. The easiest way to do so is to use the rotation tool at the top of the document.

